

sistemi informatici al servizio della registrazione: REACH-IT

3 Novembre 2016

Directorate of Registration
European Chemicals Agency

Content

- REACH-IT – Novita' della nuova versione
- Primi passi con REACH-IT
- Messaggi chiave
- Trasmissione On-line



EU Member states



EU Industry



Representative for
EU Importers

REACH



CLP Data
(GHS)



REACH-IT

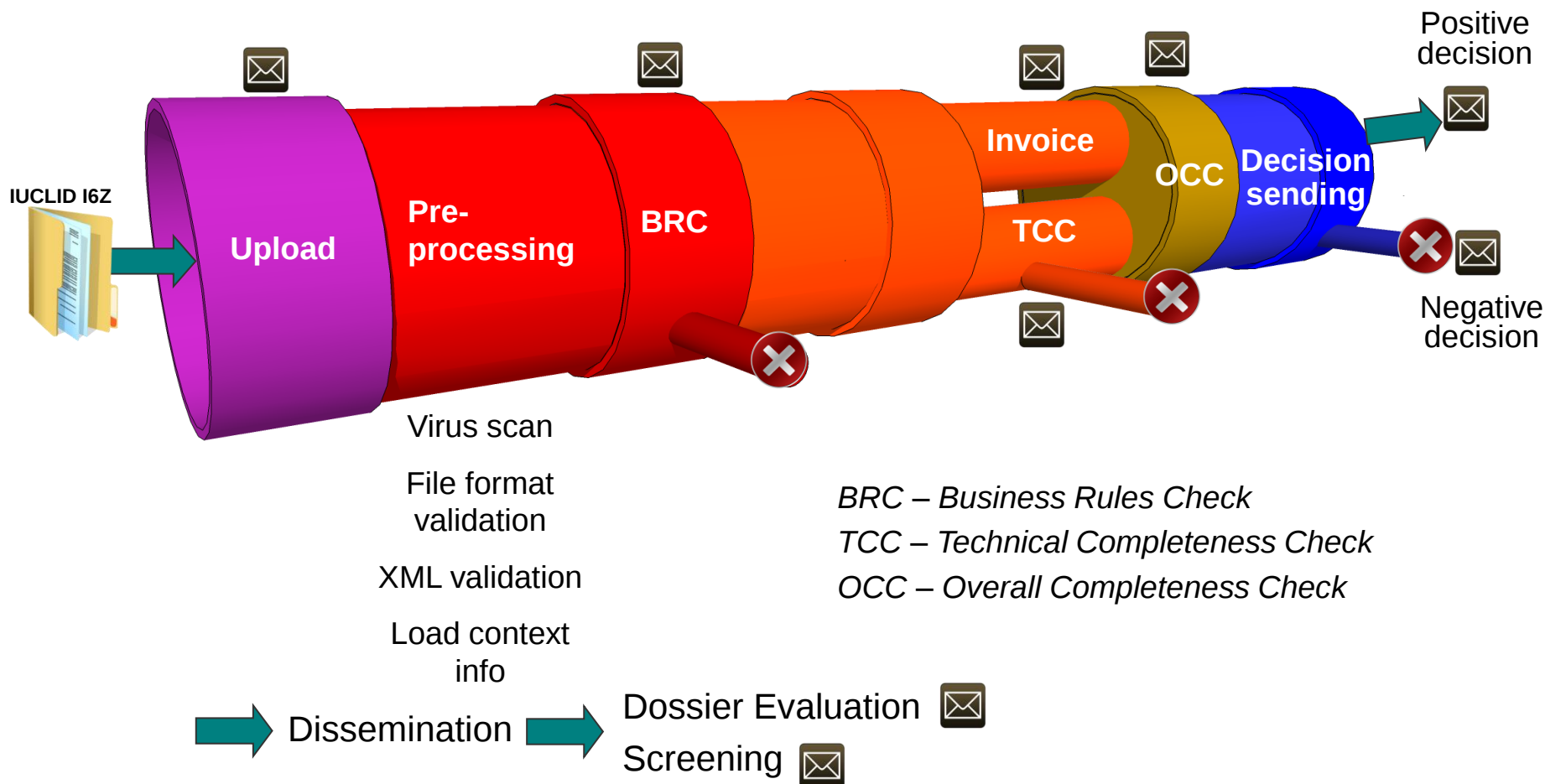
REACH-IT aspira ad essere il sistema **innovativo, user-friendly**, e il **solo submission tool** utilizzato dall'industria e dalle Autorita' Competenti per il **dati REACH e CLP**

REACH-IT vuole essere il principale **hub per la comunicazione e le informazioni** per i dati trasmessi dall'industria



Regulatory
processing







Principali obiettivi della nuova versione

- Semplificazione nell'utilizzo del sistema per gli utenti dell'industria
- Help system integrato nell'applicazione





- **Gestione degli Account**

- Con questa versione, lo stesso account degli utenti puo' essere utilizzato per accedere a: R4BP3, ePIC and REACH-IT (IDM)
- Possibilita' di permettere ad un altro utente di lavorare per conto vostro





REACH-IT Training Company TrainingCompany Tasks (1) Substances Messages Quick search by number

Menu

Hi Margot Mägi
Training Company

REACH-IT NEWS

25 Aug 2015 REACH-IT SAT-IT-1
This is the SAT-IT-1 REACH-IT environment.

Submit a dossier

Prepare online in REACH-IT

Upload a IUCLID dossier
Webform applications

View all types

Tasks (1)

Close to deadline 1 New 0 Passed deadline

View all tasks

Substances (0)

In progress submissions 0 My favourites 0 Failed submissions 0

View all substances





Menu

Submit

Submit a dossier

Alternative chemical name request

- Webform application

Application for authorisation

- Upload a IUCLID dossier

Classification and labelling notification

- Upload a IUCLID dossier
- Prepare and submit online in REACH-IT
- Manage group of manufacturers or importers

Downstream user report – Authorisation

- Webform application

Downstream user report – Registration

- Upload a IUCLID dossier
- Webform application

Inquiry

- Upload a IUCLID dossier
- Prepare and submit online in REACH-IT

PPORD notification

- Upload a IUCLID dossier

Pre-registration

- Data holder information
- Late pre-registration

Registration

- Upload a IUCLID dossier
- Prepare and submit online in REACH-IT
- Claim notified substance

Substance in articles

- Upload a IUCLID dossier
- Webform application

Search

Advanced search

Reference numbers

Submissions

Substances

Co-registrants

Pre-registrations and pre-SIEFs

Classification and labelling

Key documents

Invoices

Joint submission

Create new

Join existing

Search and view

Manage company

Company information

Company size

Contacts

Email notification settings

Legal entity change

- Initiate a legal entity change
- Search or finalise a legal entity change
- Create and export an assets list

Third party representatives

Tasks

Messages

Terms and Conditions

Logout





The submission process cannot be saved so ensure you have all the required information before you begin.

Dossier type: * Registration

Submission type: *

Select the option which defines the company's ownership structure. The options "Linked company" and "Partner company" can be combined. Please select the different structures that you can combine. You can find more information on the ECHA website (<http://echa.europa.eu/support/small-and-medium-sized-enterprises-smes/how-to-determine-the-company-size-category>). An enterprise...

Topic help

Checklists
in wizards

Are you ready to submit your dossier? Before continuing, make sure that:

- ✓ You are part of the **joint submission**, if one exists for your substance.
- ✓ The **company size** is correct. You can find out how to **determine the company size** if you are unsure.
- ✓ The VAT number and billing address in REACH-IT are up to date, and optionally you have a purchase order number: they will appear on the invoice.
- ✓ The contact persons for this dossier has been defined, and the contact details are up to date.

certain information from the dossier will be published on the website without further notice. Use the information plugin in IUCLID to ensure that the information will be published.

Continue to upload dossier >

Integrated help

Page help

Need help?

You have now launched the submission wizard for your selected submission type. The submission wizard will guide you through the steps of the submission process.

In each step of the submission process you will find customised information relevant for your submission type. Remember to refer to the checklist on each wizard step to receive detailed assistance for your submission.

In the *Submission details* step, you will first choose the dossier type applicable to your submission: application for authorisation, classification and labelling notification, downstream user report, inquiry, PPORD notification, registration or substance in articles. If you are submitting a Registration, you will also need to specify the submission type: individual or joint submission. Remember that you will not be able to submit an individual registration if a registration for the same substance already exists. If this is the case, you need to contact your co-registrants and join the joint submission. You may search for your co-registrants and existing joint submissions on the *Advanced search* page in REACH-IT.

In the *Upload dossier* step, you can upload your IUCLID dossier. If the upload is successful, you will see an overview of your dossier details. You will also see if your IUCLID dossier are already in REACH-IT. If you want to upload a new dossier successfully or you want to update an existing one, you need to click on *Want to upload a new file?* More information on how to prepare your dossier can be found on the [IUCLID manuals page](#).

In the *Additional details* step, you may specify and edit additional information depending on your submission type. If you are submitting an application for...

Turn on all in-page help items





- **Trasmissione online con aiuto integrato**
 - Membri di una joint submission
 - Notificazione CnL
- **Perche' trasmettere online?**
 - Generare un dossier IUCLID 6 per un membro di una registrazione congiunta senza endpoints direttamente in REACH-IT
 - REACH-It indica le informazioni necessarie prima della trasmissione (BR e TCC integrato)
 - Una volta trasmesso, il dossier IUCLID 6 dossier e' gestito da REACH-IT come qualsiasi altro
 - Ha un Sistema di salvataggio automatic – stop/continue
 - Aggiornamento del dossier online (no possibilita' di fare download del dossier creato in REACH-IT)



REACH-IT Sand QA2 SandQA Tasks Substances Messages (1) Quick search by number

Menu Home Joint submissions CAS 2137-18-0

Overview Submit a IUCLID Dossier **Create and submit online** Leave joint submission Export assigned EC number

Lead dossier		Submitted		Own dossier	Not submitted
Substance	Joint submission infor...	Joint submission cover...	Lead registrant contact	Reference number	
Name gestonorone	Registration type Intermediate	Tonnage band On site isolated intermediate > 1 tpa	Contact details	N/A	
EC number 218-378-2	Joint submission name CAS 2137-18-0	Guidance on safe use Not provided by lead		Company role Member	
CAS number 2137-18-0	Supplementary information -	Chemical safety report Not provided by lead	Publication acceptance No	Joint submission contact	
				Contact details	
				Edit	



REACH-IT – primi passi



Creare un nuovo account o login



 **REACH-IT**

i Here's how to get started

1. **Register a company**
2. Manage company and users
3. Login
4. Submit and follow up your notification

? Need help with REACH-IT?

> [REACH-IT manuals](#)



Login



Quando si crea un nuovo account per una compagnia, occorre:

- i. Validare l'indirizzo e-mail
- ii. Creare o importare una legal entity

Create Legal Entity

In order to use ECHA's submission systems you need to provide your Legal Entity's details, contact information, users, etc. Please continue by selecting either Encode Legal Entity or Import IUCLID format file below

Import IUCLID format file: If you already have a legal entity definition file in IUCLID exchange format (also known as the LEOX file format), and if you want to have the same UUID for your legal entity definition as for your IUCLID LEOX, you should import your LEOX. Upon successful validation of the imported file, you will be redirected to the Legal Entity profile screens to review / update imported details as well as to enter additional details.

Encode Legal Entity: If you do not have any IUCLID format file or do not intend to get one, you may encode your Legal Entity information.

✓ Import IUCLID format file

✓ Encode Legal Entity



Indicare la “company size”

The screenshot shows the 'Manage company' interface in REACH-IT. The top navigation bar includes a 'Menu' button, a 'Home' button, and the title 'Manage company'. Below this, there are three main sections: 'Company information' with 'Export' and 'Update' buttons, 'Company size' with an upward arrow, and 'History'. A red arrow points from the 'Company size' section to the 'Update company size' button in the 'History' section. The 'History' section contains a table with columns for 'Date of update' and 'Company size'.

↕ Date of update	↕ Company size
11/08/2016	Large



Per procedere con una joint submission occorre

- Trovare i vostri co-registrants:
 - i. via il pre-SIEF se la sostanza e' stata pre-registrata
 - ii. via la pagina co-registrants nel caso in cui abbiate fatto una inquiry o una registrazione precedente

Nota: Esiste la lista delle sostanze con indicazione dei *Lead registrants* pubblicata sul sito di ECHA

(https://echa.europa.eu/view-article/-/journal_content/title/list-of-substances-with-lead-registrants-available)

- Negoziare sulla *sameness* della sostanza e accordarsi sul data sharing



I membri di una joint submission possono trasmettere i loro dossier solo se il lead ha trasmesso con successo il Joint dossier (i.e. ha passato il controllo Business Rules).

Menu
Home
Joint submissions
JS_900-479-4

Overview
Create and submit online
Leave joint submission
Export assigned EC number

Lead dossier		Not submitted		Own dossier		Not submitted	
Substance	Joint submission infor...	Joint submission cover...	Lead registrant contact	Reference number ?			
Name CambridgeTestSubsta...	Registration type Full	Tonnage band	Contact details John Smith @ test@test.xx +358123456789	N/A Company role Member			
EC number 900-479-4	Joint submission name JS_900-479-4						





- Il lead registrant ha facoltà di cambiare il token che dovrà poi comunicare ai membri


Training Company
TrainingCompany
Tasks (4)
Substances
Messages (62)
Quick search by number

Menu
Home
Joint submissions
JS_900-481-5

Overview
Submit a IUCLID Dossier
Assign new lead
Export assigned EC number

Substance	Joint submission infor...	Joint submission cover...	Lead registrant contact	Reference number
Name HamburgTestSubstance EC number 900-481-5 CAS number -	Registration type Full Joint submission name JS_900-481-5 Supplementary information - Edit Security token fb4-32b-1089-1540135687 Expiry date Never expire Create new token	Tonnage band 	Contact details John Smith @ test@test.xx +358123456789 Third party representative - Publication acceptance Yes Edit	N/A Company role Lead Joint submission contact Contact details John Smith @ test@test.xx +358123456789 Edit Third party representative - Edit

Una volta trasmesso il dossier, si può seguirne il destino cliccando sul corrispondente submission number in qualunque momento

Menu

Home Submission report

QU157729-92

Overview

Request IUCLID file

Export assigned EC number

Download submission report

Submission status

Failed

Submission number: QU157729-92

Initial submission

Substance	Dossier type	Joint submission	Contact information
Name	Registration	JS_200-109-5	Contact details
EC number 200-109-5	Tonnage band 100-1000 tpa	Company role Lead	  123456
CAS number 51-60-5	On-site isolated intermediate	Registration type Full	Third party representative
	Transported isolated intermediate		

Submission processing steps

1 ✓ Pre-validation

2 ✗ Business rules check

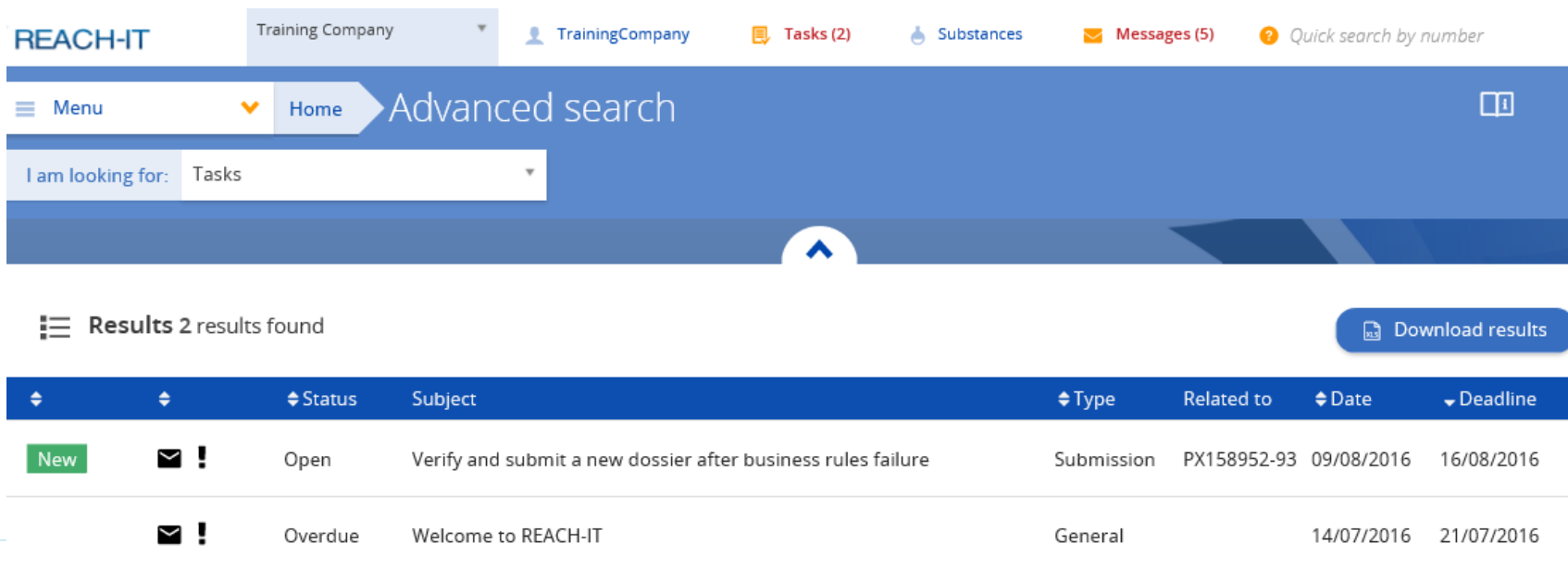
✗ BR414

In the reference substance assigned to IUCLID section 1.1, you must provide the chemical name of the substance in the 'IUPAC name' field.



Sistema di notifica di REACH-IT:

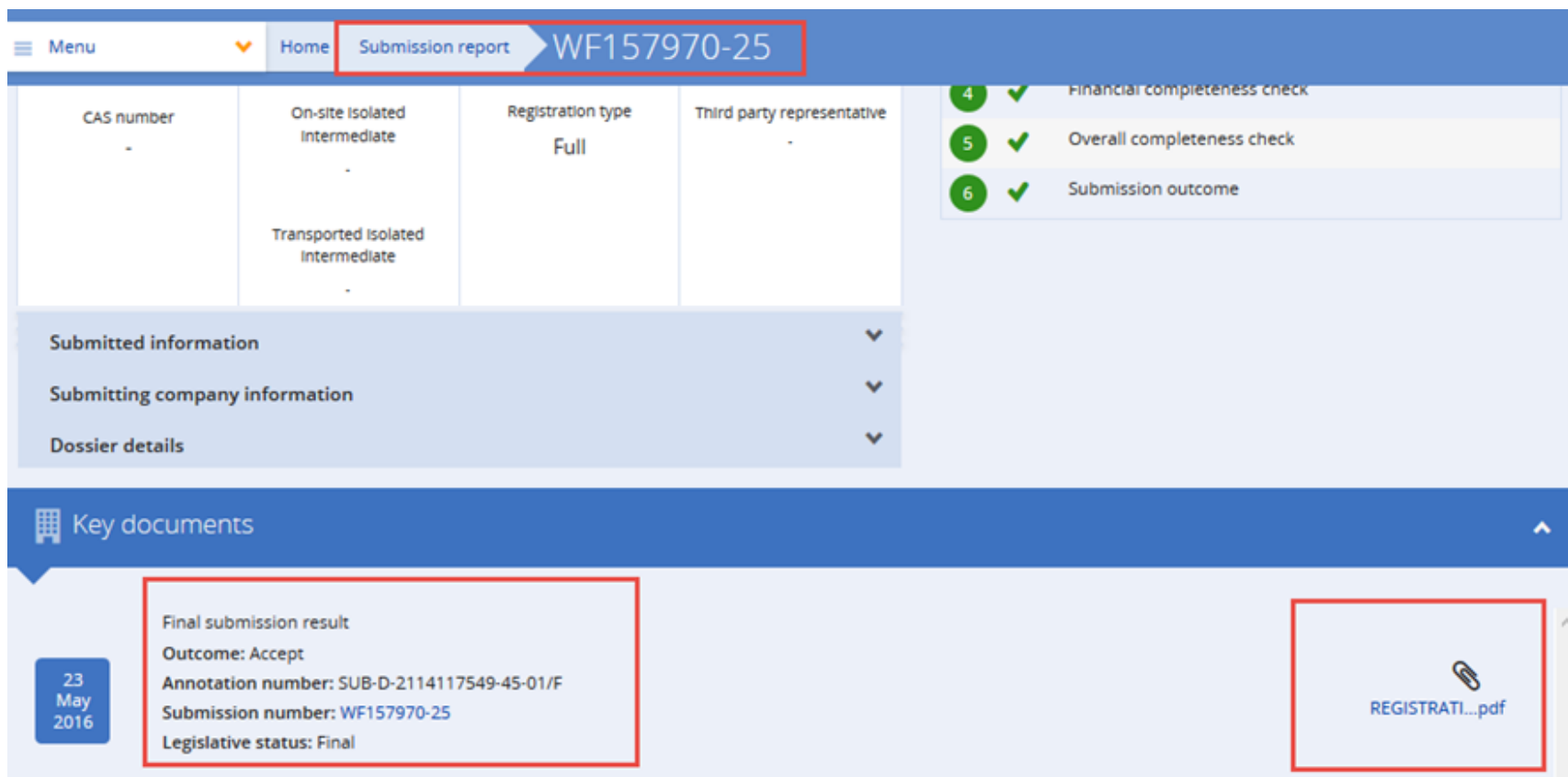
- **Tasks:** messaggi che richiedo un'azione da parte delle compagnie con la relative deadline
- **Messaggi:** notifiche di quello che sta avvenendo/e' avvenuto in REACH-IT che non richiedono azioni



The screenshot shows the REACH-IT user interface. At the top, there is a navigation bar with the REACH-IT logo, a dropdown menu for 'Training Company', and links for 'TrainingCompany', 'Tasks (2)', 'Substances', 'Messages (5)', and a search bar. Below the navigation bar, there is a 'Menu' button and a 'Home' button. The main content area shows a search bar with the text 'I am looking for: Tasks'. Below the search bar, there is a section titled 'Results 2 results found' with a 'Download results' button. The results are displayed in a table with columns: Status, Subject, Type, Related to, Date, and Deadline.

	Status	Subject	Type	Related to	Date	Deadline
New	Open	Verify and submit a new dossier after business rules failure	Submission	PX158952-93	09/08/2016	16/08/2016
	Overdue	Welcome to REACH-IT	General		14/07/2016	21/07/2016

- Tutte le comunicazioni intercorse con ECHA sono sempre presenti sotto 'Key documents'



Menu Home **Submission report** WF157970-25

CAS number	On-site Isolated Intermediate	Registration type	Third party representative
-	-	Full	-
	Transported Isolated Intermediate		
	-		

Submitted information
Submitting company information
Dossier details

4 ✓ Financial completeness check
5 ✓ Overall completeness check
6 ✓ Submission outcome

Key documents

23 May 2016

Final submission result
Outcome: Accept
Annotation number: SUB-D-2114117549-45-01/F
Submission number: WF157970-25
Legislative status: Final

REGISTRATI...pdf

Member registrants

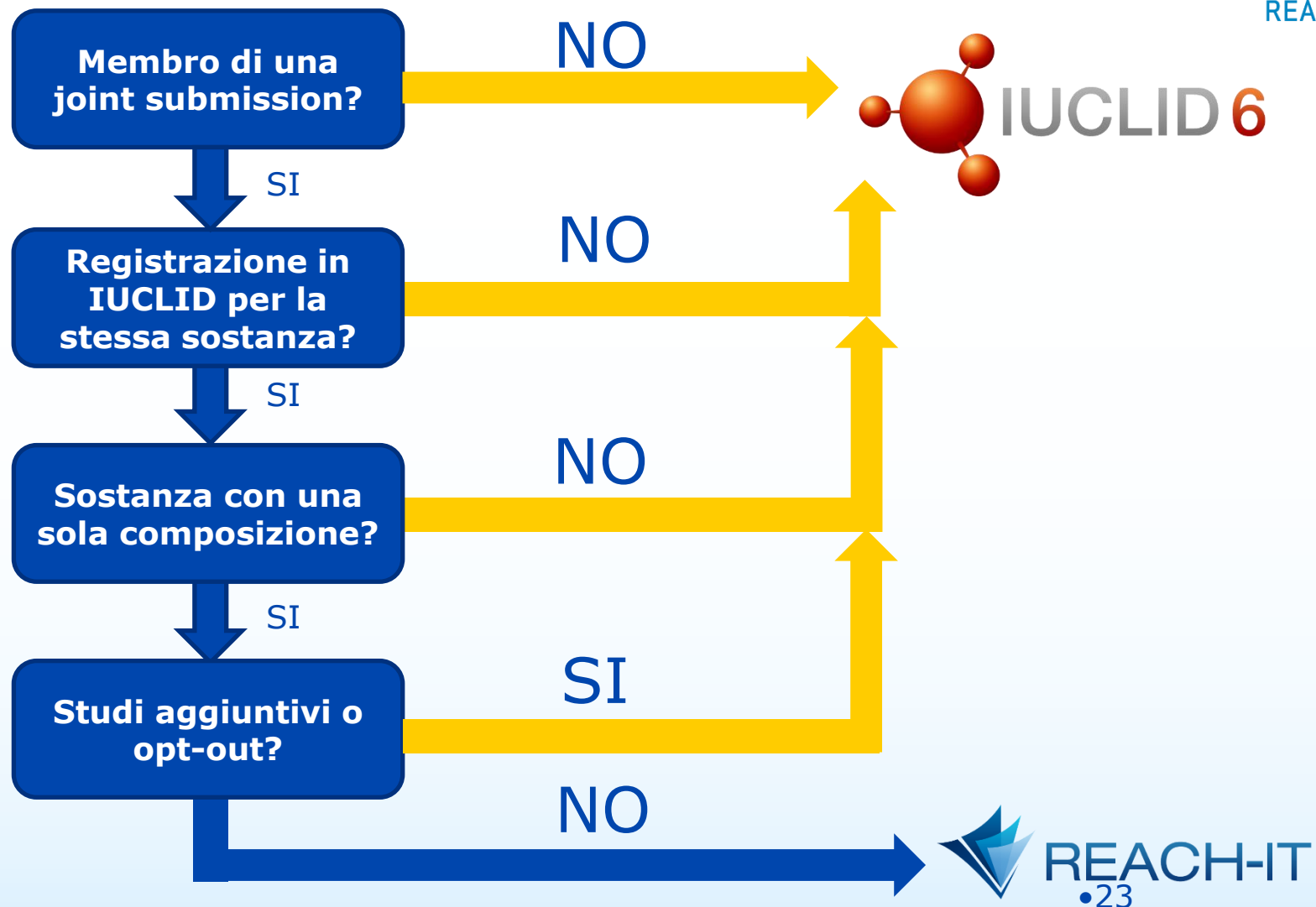
Preparare la registrazione
con **IUCLID**:

1. Installare IUCLID 6
2. Creare il Vostro dataset
3. Completare in campi necessary in IUCLID
4. Creare un dossier per la registrazione
5. Controllare la registrazione con il validation assistant

Preparare la registrazione
on line in **REACH-IT**:

1. Fare log-in in REACH-IT
2. Completare i campi richiesti per la sostanza che si vuole registrare

IUCLID o REACH-IT





- Creazione del dossier dalla pagina di overview della joint submission in REACH-IT

REACH-IT ECHA - test Micro SandL001 Tasks (1) Substances Messages (6) Quick search by number

Menu Home Joint submissions JS_813-064-7

Overview Submit a IUCLID Dossier **Create and submit online** Leave joint submission Export assigned EC number

Lead dossier		Submitted	
Substance	Joint submission infor...	Joint submission cover...	Lead registrant contact
Name 813-064-7	Registration type Full	Tonnage band 100-1000 tpa	Contact details S I @ s@s.com +3323232323
EC number 813-064-7	Joint submission name JS_813-064-7	Guidance on safe use Provided by lead	
CAS number 11111-11-8	Supplementary information The SIEF has already agreed the boundary compositions of the substance.	Chemical safety report Not provided by lead	Publication acceptance Yes

Own dossier Not submitted

Reference number ?

N/A
Company role
Member

Joint submission contact

Contact details
ECHA - test
@ sandrine.lefevre-brevart@echa.europa.eu
1

Edit

Third party representative



- Stessi dati richiesti in IUCLID e REACH-IT
- Possono utilizzarlo tutti i co-registrant della Joint submission indicando:
 - Identita' della sostanza con le impurezze
 - I tonnellaggi degli ultimi 3 anni
 - Usi e condizioni d'uso
- Co-registrants con 10 T/anno o piu' devono includere il Chemical Safety Report (CSR), a meno che il lead lo trasmetta per conto dei membri
- Possibilita' di trasmettere la propria C&L
- Possibilita' di indicare i confidentiality claims



On line registration - demo



Summary





1

- Diventare membro di una joint submission

2

- Creare il dataset
- Completare le informazioni

3

- Utilizzare il Validation Assistant sul dataset
- Correggere le eventuali *failures*

4

- Creare il dossier
- Utilizzare nuovamente il Validation Assistant sul dossier

5

- Trasmettere il dossier a REACH-IT
- Leggere con attenzione tasks e messaggi
- Pagare la relativa fattura
- Ottenere il proprio *registration number*



Support and guidance



Links utili

- IUCLID 6 website <https://iuclid6.echa.europa.eu/>
- ECHA website support section <https://echa.europa.eu/support>
- ECHA website on 2018 deadline: <https://echa.europa.eu/reach-2018>
- Manuali per la preparazione del dossier <http://echa.europa.eu/manuals>
- Lista delle sostanze e dei relative lead registrants:
https://echa.europa.eu/view-article/-/journal_content/title/list-of-substances-with-lead-registrants-available

ECHA website: support section

ECHA
EUROPEAN CHEMICALS AGENCY

Search the ECHA Website

Advanced search >

About Us Regulations Addressing Chemicals of Concern Information on Chemicals Chemicals in our Life **Support**

ECHA > Support

Support

This section of the website provides tools and practical guidance to companies which have responsibilities under the EU chemicals legislation.

REACH

- Guidance documents**
- Manuals**
- Identify your obligations
- Practical examples of exposure scenarios
- Testing methods and alternatives
- Downstream user report
- [How to improve your dossier](#)
- Registration
- Substance identification
- Restriction
- Authorisation
- Socio-economic analysis in REACH
- Small and Medium Enterprises

> Getting started with EU chemicals legislation

> Publications
> Document library

> Helpdesks

> Q&As Support
> Webinars

> Croatian accession

CLP

- > Guidance documents
- > Submission of CLH dossiers
- > Small and Medium Enterprises
- > Mixture classification

Biocidal Products Regulation

- > Guidance documents
- > Emission scenario documents
- > R4BP 3
- > Small and Medium Enterprises

Dossier Submission Tools

- > REACH-IT
- > IUCLID 5

Grazie!

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